



NATIONAL EDUCATIONAL UNIVERSITY

Regulations of the Scientific Research Center



Article 1. General Provisions

1.1. The Scientific and Research Center of the “NEU - National Educational University” (hereinafter referred to as the “University”) (hereinafter referred to as the “Center”) is a structural unit of the University;

1.2. The Center conducts its activities in accordance with the current legislation of Georgia, the procedure for reviewing, approving and participating in targeted scientific and research projects of the University, other legal regulations applicable to the University, and these Provisions.

Article 2. Purpose, Objectives and Functions of the Center

2.1. The Center’s purpose is to promote the growth of the University’s scientific and research potential, popularization of science, establishment of ties with foreign universities, regional and local organizations, scientific centers, and development of existing ties.

2.2. Objectives of the Center:

- A.** Periodic determination of the priority of the institution’s research directions;
- B.** Increasing the potential of research activities;
- C.** Increasing the potential of creative activities;
- D.** Deepening and supporting scientific and research activities;
- E.** Implementing scientific and research projects once every 2 (two) years;
- F.** Monitoring the implementation of scientific and research projects;
- G.** Organizing international scientific conferences;
- H.** Increasing involvement in international projects and various activities;
- I.** Promoting research activities for the entire university community of the university.

2.3. Functions of the Center:

- A. Planning, administration and facilitating the implementation of various events necessary for the effective implementation of scientific and research activities and projects;
- B. Establishing contacts and cooperation with international, regional and local organizations - economic agents in order to participate in scientific and research projects and promote their implementation;
- C. Planning of international scientific conferences, involvement of parties and publication of papers in the University's refereed journal;
- D. Coordinated cooperation with the University's structural units, schools, academic and invited staff and students.

Article 3. Structure of the Center

3.1. The Center has a Director and a Chief Specialist, who are appointed and dismissed by the University Rector.

3.2. The Director of the Center:

- A. Leads and directs the activities of the Center and is responsible for the fulfillment of the goals, objectives and functions assigned to the Center;
- B. Represents the Center with other structural units of the institution;
- C. Promotes the effective implementation of scientific and research activities and research projects of the structural units;
- D. Monitors scientific and research project/projects;
- E. Promotes the compliance of the activities envisaged by the strategic and action plans of the University with scientific and research activities;
- F. The head of the scientific and research center, based on the goals of his/her activities, annually develops a budget project and submits it to the University's Financial and Material Resources Service;
- G. Participates in the process of forming the University's budget.

3.3. The functions of the Chief Specialist of the Center are:

- A. Planning international scientific conferences, ensuring the involvement of the parties, forming an editorial board, publishing academic papers in the University's refereed journal;
- B. Selecting students for the purpose of engaging in scientific research (if desired) based on an interview and their academic performance;
- C. Creating an appropriate material and technical base to support students' scientific activities;
- D. Planning and facilitating the implementation of various events - scientific grants, joint scientific research, inviting specialists/scientists in the relevant field to conduct lectures and seminars;
- E. Performing other tasks assigned by the head of the center within the framework of scientific and research activities.

Article 4. Final Provisions

- 4.1. This Regulation is approved by the University Senate;
- 4.2. This University Regulation comes into force immediately after signing;
- 4.3. The adoption, cancellation, amendments and additions to the Regulation are carried out by the Senate;
- 4.4. This Regulation loses its force in the event of the approval of a new Regulation.