



NATIONAL EDUCATIONAL UNIVERSITY

Student Self-Government Regulations



Article 1. General Provisions

1.1. Student Self-Government of the “NEU - National Educational University” (hereinafter referred to as the “University”) is a representative body of students elected by the students of the University in schools through universal, equal, direct and secret elections in accordance with the requirements of the Law of Georgia “On Higher Education”;

1.2. The legal status of the Student Self-Government is determined by the Law of Georgia “On Higher Education” and this Regulation. The activities of the Student Self-Government are carried out in accordance with this Regulation;

1.3. The Student Self-Government is an independent body operating within the University;

1.4. The activities of the Student Self-Government are managed by its Council;

1.5. If the actions of the Student Self-Government contradict the internal regulations of the University, the work of the Student Self-Government will be suspended for a temporary period, the duration of which will be determined by the Rector of the University;

1.6. The rules and conditions for the elections of the Student Self-Government and its bodies are determined by the present Regulation;

1.7. Student Self-Government elections are held once every 4 (four) years at the beginning of the fall semester (no later than 60 (sixty) calendar days after the start of studies);

1.8. The authority of the current Student Self-Government Council expires from the moment of the election of the new Student Self-Government of the University;

1.9. The Student Council cannot participate in political events. It is not authorized to take any action that will have a negative impact on the name and prestige of the University;

1.10. The Student Self-Government, in agreement with the University Administration, has its own audience and inventory.

Article 2. Definition of Terms

2.1. Definition of Terms Used in the Regulation:

- A. Student - a person who has been enrolled in accordance with the procedure specified in the Law of Georgia “On Higher Education” and is studying at the educational programs of the university;
- B. Student Self-Government - a representative body of university students;
- C. University - “NEU - National Educational University”;
- D. University Administration - a governing body of all levels of “NU - National Educational University”, which carries out the management, administration and educational process of the university;
- E. School - the main educational and administrative unit of “NEU - National Educational University”, which ensures the training of students in one or more specialties and the granting of the corresponding academic degree to them.

Article 3. Goals of Student Self-Government

3.1. The goals of Student Self-Government are:

- A. To protect and represent the interests of students in relations with the university’s management bodies;
- B. To assist students in protecting, strengthening and practical realization of their rights and freedoms, their legitimate interests;
- C. To assist students in receiving high-quality education, to assist the university administration in improving the educational process;
- D. To create optimal conditions for meeting the socio-cultural, sports, leisure, living and other needs of students, to diversify student life;
- E. To promote the rapprochement of students of different nationalities. To promote the presentation of their cultures within the university;
- F. To establish and deepen relations with student self-governments of other higher educational institutions and other student organizations;
- G. To provide students with all necessary information within the scope of the self-government and to play an important role in the integration of newly arrived students at the university.

Article 4. Powers of Student Self-Government

4.1. Student Self-Government, within the scope of its competence:

- A. Promotes the protection of students' rights;
- B. The Student Self-Government Council shall present 2 (two) student members to the governing body - the Senate;
- C. The Student Self-Government Council shall present 2 (two) student members to the School Council;
- D. Members of the Self-Government Council are entitled to attend and exercise their voting rights at the meetings of the School Councils upon invitation by the Dean/Deputy Dean of the School;
- E. The Self-Government represents the interests of the student in relations with the University's governing bodies.

4.2. Student Self-Government Budget:

- A. The Student Self-Government is entitled to submit a one-year action plan of the Self-Government to the University's Financial and Material Resources Service and request appropriate funding;
- B. The University Financial and Material Resources Service is authorized to allocate a special fund for the Student Council or reduce the budget in accordance with the financial situation of the University.

4.3. The Student Self-Government is authorized to organize relevant meetings, debates, discussions, trainings, intellectual games, educational, literary, sports, cultural, entertainment/scientific and other events permitted by law in order to achieve the specified goals. The Student Self-Government is authorized to carry out charitable activities;

4.4. The Student Self-Government is authorized to cooperate with other university, governmental and non-governmental organizations, as well as non-political associations, state and international organizations.

Article 5. Membership of the Student Self-Government

5.1. A student shall be a member of the Student Self-Government who shall be elected to the Student Self-

Government in accordance with the procedure established by the same Regulation (Article 12);

5.2. The term of office of a student self-government member shall be determined by 4 (four) academic years;

5.3. The term of office of a student self-government member shall begin from the moment of his/her election and shall terminate:

A. Based on a personal application;

B. In case of appointment to an administrative position at the University;

C. In case of suspension and/or termination of the student status;

D. If a student has received a disciplinary punishment for violating the University's internal regulations, mission and the Law of Georgia "On Higher Education", as well as in other cases provided for by the legislation of Georgia;

E. By decision of the Self-Government Council, if he is no longer capable of acting and does not appear at the meetings without a valid reason.

5.4. The student self-government may have an honorary member who is not a university student and to whom the norms provided for in this Regulation do not apply. An honorary member does not have the right to vote;

5.5. In the event of early termination of the term of office of a student self-government member, the new member of the self-government becomes the person who collected the majority of votes in the last election, but not enough to be elected as a member of the self-government. A self-government member is selected from among persons with equal votes by a ballot held by the self-government. The newly elected self-government member exercises authority for the remaining period of authority of the removed member. Candidates for student self-government membership do not participate in the elections.

Article 6. Rights and obligations of a member of the self-government

6.1. A member of the student self-government is entitled to:

A. Participate in the work of the self-government bodies;

B. Have the right to vote at the meetings of the self-government;

- C. Address the self-government bodies with proposals to implement the goals defined by the internal regulations;
- D. Elect and be elected to the student self-government bodies;
- E. Participate in events organized by the student self-government or develop and implement them themselves;
- F. Receive any information from the members of the student self-government about their activities.

6.2. A member of the student self-government is obliged to:

- A. Perform the duties assigned to him by the regulations of the student self-government;
- B. Protect the name, authority and property of the student self-government;
- C. In case of damage to university property, the Student Self-Government Council is obliged to investigate the fact of damage to the property and submit information about the person/persons involved in the damage to the university administration, otherwise it will compensate for the damage caused to the university itself;
- D. To promote the establishment of healthy relations between students and university management bodies.

Article 7. Student Self-Government Management Bodies

7.1. The student self-government management bodies are:

- A. General Meeting of Student Self-Government Members;
- B. President of Student Self-Government;
- C. Student Self-Government Council;
- D. Executive departments of Student Self-Government.

Article 8. General Meeting of Self-Government Members

8.1. The General Meeting of Self-Government Members is the highest representative body of the student self-government, consisting of all members elected in the student self-government.

8.2. The General Meeting of Self-Government Members is authorized if 70% of the list of members is present.

8.3. The General Meeting of Self-Government Members is authorized:

A. To elect the President of the Self-Government by a majority of the full membership and the chairmen of the departments by a majority of the votes of those present;

B. To dismiss the President of the Self-Government from the position held by 70% of the votes of those participating in the vote;

C. The President of the Student Self-Government, 70% of the list of members of the Self-Government Council, or 25% of the members of the Self-Government have the right to convene an extraordinary general meeting of the members of the Self-Government.

Article 9. President of the Student Self-Government

9.1. Any member of the Self-Government may be elected as the President of the Student Self-Government, and the same student may be elected as the President of the Self-Government only once;

9.2. The President of the Self-Government is elected by the delegates of the Student Self-Government for a term of 4 (four) years, by secret ballot, by more than half of the list of members elected in the Student Self-Government;

9.3. 1/5 of the full composition of the members of the Self-Government has the right to nominate a candidate for the Presidency of the Student Self-Government;

9.4. In the event that none of the candidates has collected a sufficient number of votes, a second round is scheduled for the first two candidates who have collected the largest number of votes. In the event that none of the candidates has collected a sufficient number of votes in the second round, re-elections are scheduled within 5 (five) days.

9.5. The President of the Student Self-Government:

A. Chairs the meetings of the Self-Government Council;

B. Coordinates the work of the Student Self-Government bodies;

- C. Convenes the meetings of the Student Self-Government Council;
- D. Submits the candidacies of the chairmen of the executive departments to the General Meeting of the Student Self-Government Members for approval;
- E. Represents the Student Self-Government in relations with organizations, agencies, and third parties;
- F. Convenes the General Meeting of the Self-Government Members.

Article 10. Student Self-Government Council

10.1. The representative body of the student self-government is the Student Self-Government Council, which consists of the President of the Student Self-Government and the heads of the student self-government departments;

10.2. The Council determines the main priorities and tasks of the student self-government during the year. It determines the main principles and directions of the activities of the executive departments;

10.3. The Council meets as needed during the academic year;

10.4. A meeting of the Council is authorized if it is attended by the majority of the members listed; decisions are made by a majority of votes of those present; in the event of a tie, the President is given 2 (two) votes; an extraordinary meeting may be convened by the President of the Student Self-Government or upon a written request of 70% of the Council members;

10.5. The Student Self-Government Council is authorized to:

- A. Determine the priorities of the year;
- B. Develop an annual action plan, if necessary;

Article 11. Executive departments of the Student Self-Government

11.1. The following departments may be created to fulfill the goals of the self-government:

Domestic Affairs Department: Protects the rights, interests and freedoms of students, helps students solve problems within the institution, is a link between students and the administration;

Education and Science Department: Promotes the quality of education and the spread of non-formal education at the university;

Culture and Recreation Department: Organizes cultural and entertainment events, organizes hikes, camping, historical tours, rafting and other student activities. Assists other departments in organizing planned events;

External Relations Department: maintains systematic relations with student self-governments of other higher education institutions and other student, governmental and non-governmental organizations;

Sports Department: organizes various types of sports events and tournaments.

Article 12. Self-Government Elections

12.1. Student self-government elections are held once every 4 (four) years, no later than 60 (sixty) calendar days from the beginning of the fall semester of the academic year;

12.2. A student who has received a disciplinary punishment cannot become a member of the Student Self-Government Council. A member of the Student Self-Government Council automatically loses this status if he receives a disciplinary punishment during his membership;

12.3. All students of the university have the right to participate in student self-government elections, if they meet the requirements established by this Regulation;

12.4. Elections will be considered held if at least half of the number of students participate in the elections;

12.5. Electoral system for students of all courses:

A. For the organization of elections, the university is divided into electoral “precincts” according to schools. Students from schools elect one student as chairman, one student representing the school in the school council, and two representatives from each course (group) in the self-government. One student cannot have more than one function in the council. If a student is elected to more than one position, he retains only the senior position. The next student who received the most votes is elected to the second position to replace him;

B. For the purpose of election to the student self-government, each course (group) presents no more than 3 (three) candidates one week before the elections;

C. The authority of each candidate must be confirmed by the support of 10 (ten) students.

Article 13. Rules for the election of mandate and vote counting commissions

13.1. The mandate and vote counting commissions are elected at the general meeting of the student self-government on the day before the elections. The principle of equality of students of schools and courses must be taken into account when selecting members;

13.2. The mandate commission consists of 3 - 5 members, who are obliged to register students who have declared their candidacy on the day of the elections, taking into account the lists of students provided by the school dean/deputy, sign them next to their first and last names, hand out ballot papers (list of candidates to be elected), and after the registration is completed, draw up a report on the total number of declared students and the ballot paper. The report, signed by all members, is handed over to the vote counting commission;

13.3. The vote counting commission consists of 3-5 members, who are obliged to arrange the ballot boxes, allow students who have registered for the elections to move freely and without hindrance in a healthy environment, as well as to circle the desired candidate and systematically and organizedly put the ballot papers into the ballot box. At the end of the election day, they must count the ballot papers, identify the winning candidates, draw up the relevant protocol and submit the list of winning candidates to the University Rector for approval.

Article 14. Final Provisions

14.1. This Regulation is approved by the University Senate;

14.2. This University Regulation comes into force immediately after signing;

14.3. The adoption, cancellation, amendments and additions to the Regulation are carried out by the Senate;

14.4. This Regulation loses its force in the event of the approval of a new Regulation.